

How to Pay – AAS Conference Registration (NISSTI)

This guide walks through paying your conference registration fee on the NISSTI portal (nissti.costech.or.tz) for the AAS (The African Academy of Sciences) conference, from the **Pay & submit** step through to receiving your ID badge.

Step 1 — Check your amount and open the payment page

On the **Pay & submit** step, review the **How to pay** panel: your category, fee period, and the exact amount payable. Click **Click here to pay** to open the official payment page.

The screenshot shows the NISSTI portal interface. On the left is a dark sidebar with navigation links: 'MAIN MODULES', 'STI Conference', 'Dashboard', 'Conferences', 'Participant registration' (highlighted), and 'My Applications'. The main content area has a header with 'NISSTI NATIONAL INFORMATION SYSTEM FOR SCIENCE TECHNOLOGY AND INNOVATION', a 'Support' link, a user email 'daudi.mboma@gmail.com', and a 'Logout' link. Below the header is a progress bar with five steps: 'Conference', 'Personal details', 'Category & fees', 'Review & bill', and 'Pay & submit' (the current step, highlighted with a yellow circle). The 'Pay & upload proof' section contains an 'OFFICIAL PAYMENT' box with a green background and a 'Click here to pay' button. Below this is a 'How to pay' section with details: 'Category: Government Delegate', 'Fee period: Early Bird (2 Aug 2026 → 30 Sept 2026)', and 'Amount payable: \$300.00'. It also includes instructions to click the payment link to open the NMB Bank secure payment page and upload the proof of payment. An 'Upload proof of payment' section has a 'Select receipt / transaction confirmation' button. At the bottom, a blue box states 'Submit unlocks after you attach your proof of payment' and 'Pay via the payment link, then upload your receipt to continue.' Navigation buttons at the bottom include 'Back', 'Refresh status', and 'Submit for verification'.

Step 2 — Enter your payment details

The payment link opens NMB Bank's secure page for **The African Academy of Sciences**. Fill in:

- **Amount** — the exact figure from your NISSTI billing panel
- **Reference number** — your bill/reference number from the Review & bill step
- **Mobile number**
- **Email ID** — the email you registered with


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Currency

Tanzania - Tanzanian Shilling

Enter amount

TZS 0

Convenience fee: + 0
Total amount: TZS 0

Reference number

Enter your reference number here

Mobile number



8888 8888

Email ID

e.g. abcd@email.com


NMB Bank PLC

Payment of TZS 0

Step 3 — Choose your currency

Use the **Currency** dropdown to select **Tanzania – Tanzanian Shilling (TZS)** or **US – US Dollar (USD)**. Since your NISSTI fee is billed in USD, select **USD** so the amount matches.


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Currency

Tanzania - Tanzanian Shilling


Tanzania - Tanzanian Shilling


US - US Dollar

Total amount: TZS 0

Reference number

Enter your reference number here

Mobile number



8888 8888

Email ID

e.g. abcd@email.com


NMB Bank PLC

Payment of TZS 0

Step 4 — Complete secure checkout

On the **Secure Checkout** page, choose a payment method — **Credit or Debit card** (Visa/Mastercard) or **UnionPay SecurePay**. Billing address is optional. Check the **Total** in the Order summary matches what you expect, then click **Pay**.

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Secure Checkout

< Back

Payment options

Credit or Debit card

UnionPay SecurePay

Billing address (optional)

Country

Select Country

Address

Add Apt #, floor, unit, suite, etc.

City

Postcode / ZIP Code

State / Province

Pay \$412.00

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English (United States) >

Powered by NMB Bank

Order summary

Purchase of goods and services

Total USD \$412.00

Check this: the checkout total shown here is \$412.00, while the NISSTI bill was \$300.00. If the difference is a bank convenience fee, confirm that with your accountant before paying — otherwise double-check the amount entered.

Step 5 — Save your proof of payment

Once payment succeeds, save the receipt or transaction confirmation as a screenshot or PDF. You'll need it in the next step.

Step 6 — Upload your proof of payment

Return to the NISSTI **Pay & submit** page (the same page from Step 1). Click **Select receipt / transaction confirmation** and choose your saved file.

Step 7 — Submit for verification

The **Submit for verification** button unlocks once your proof is attached. Click it. If the status doesn't update, click **Refresh status**.

Step 8 — Wait for verification and your badge

The conference accountant verifies your payment. Once approved, your conference ID badge is sent to your registered email.

Notes and tips

- Pay the exact amount billed and don't close the browser before the confirmation appears.
- Keep your receipt until you've received your ID badge.
- If you get stuck, use **Support** at the top of the NISSTI page.